

Intergroup Service Committee of the 5th District Inc.

Monthly Business Meeting

Date: 5/19/2016

The meeting was called to order at 7:01 pm with a moment of silence followed by the Serenity Prayer

Twelve Traditions of Alcoholics Anonymous was read by Jane

The Responsibility Declaration was read

Introduction and Welcome to new Intergroup Representatives (IGR's)

Roll Call of Officers and IGR's

Officers		Members At Large
Chair	Clark D. [Ex]	Joe B. [Ex]
Vice Chair	Lee H. [*]	Bill G. [Ex]
Treasurer	Normand D. [*]	Russ D. [*]
Secretary	Gary McD. [Ex]	Mark [*]
Office Manager	Claire T. [*]	Desiree M. [*]

[*] indicates present, [Ex] indicates excused not present, [UnEx] indicates not excused not in attendance)

Groups represented: Progress Group, Serenity By The Sea, Bare With Us, Morning Glory, North Port Group, Attitude Adjustment, Tuesday Beginners (E), Venice Rainbow, Eye Openers (PG) and PMS Group.

Secretary's Report: The minutes of the previous meeting were reviewed. They will be approved at the IGR meeting on June 16, 2016.

Treasurer's Report: The Treasurer's report was reviewed. The Treasurer's Report will be approved at the IGR meeting on June 16, 2016.

Chairperson's Report: In the absence of the Chairperson, the Alternate Chair gave the report. The Steering Committee (SC) is so pleased with all the support that is given to Intergroup by the members and participating IGR's. It is the hope of the body that we will be able to encouraging greater participation in the coming months. The Chair has asked the SC to brainstorm and asks the IGR's to ask group members for suggestions on how to attract more AA members to service at Intergroup. The Chairperson's Report will be approved at the June 16, 2016 IGR meeting.

Office Manager's Report: This month, we brought our tri-plate medallions, bronze medallions and aluminum coins back up to our par amounts. Many of our winter visitors stocked up before returning home. The Treasurer and I are currently reviewing our current par amounts in order to make the necessary adjustments. A Hazelden order was placed that included a special order for a group. As you may remember, last month we ordered 100 Big Books. We now have no back stock and will probably order another hundred next month, as well as soft cover, hard cover and large print As Bill

Sees It. Our office is working with the District 5 Corrections Committee to supply literature to the Charlotte Correctional Institution. The volunteers are no longer able to bring the books in with them and had asked for our help. When the Committee purchased their monthly literature order, they left the books that they needed at Charlotte Correctional with us. The books were shipped by us and the shipping charge was added to their bill. This is being done with the full knowledge of District 5 General Service. I met with a representative of the Englewood Alano Club. We discussed their literature needs. We ordered a case of hard cover 12 & 12's and some pamphlets. Also, FCYPAA will be having their convention in July, they requested 3 cases of soft cover Big Books. The District 5 Treatment Committee requested a case of pocket size Big Books as well. These items as well as some pamphlets and guidelines and a case of large print Big Books were ordered this morning. The update was installed automatically in our register and the Quickbooks update was installed as well. Both of these updates were free of charge. There is information on the bulletin board regarding the Class A Trustee vacancy for 2017. If anyone would like to bring that information back to their group, I can make a copy or you can download a copy on the Intergroup website. The closing procedures posted at the front door seem to be doing the trick, the door was locked after each committee meeting and the office was left clean each time. We are in need of phone volunteers for the office. The shifts we need to fill are: Wednesday 9 am – 12 pm and Wednesday 12 pm – 3 pm. I would like to schedule the Sponsorship Workshop for Saturday, August 13, 2016 at 1:00 pm. Our 12 Step Volunteer Workshop was a great success and we're hopeful that this one will be as well. If the workshop is approved, we will make flyers available at the Founders Day Dinner. It is our intention to give every member that attends a copy of the pamphlet "Questions and Answers on Sponsorship", so we will order those pamphlets accordingly. The painting of the office should begin in early June. Just a reminder, the office will be closed on Monday, May 30, 2016 in observance of Memorial Day. I will have the phones from 9:00 am Monday until 9:00 am Tuesday, as this is the fifth Monday and there is no volunteer available. Also, I will be out of the office on Monday, June 6, 2016. I will come in on Sunday morning to set up the register and Normand will be available by phone to assist the volunteers. The calls for the month of April were: AA – 92, Detox – 2, 12 Step – 6, Office – 41 and Other – 16. In love and service, Claire T. Office Manager

Events Coordinator's Report: The Events Committee met on May 5th in the Intergroup office. There were 7 members in attendance. Final details of the Founders Day Dinner were worked out. Tickets are available for \$12.00 each. If you are interested in selling tickets, please see me after the meeting. Flyers are available for you to bring back to your group. The Events Committee meets on the first Thursday of every month at 7:00 pm in the Intergroup office. Please remember, there will be no meeting on July 7, 2016. In love and service, Bill G.

Old Business: In regard to the operating expenses/prudent reserve accounts. The accountant was contacted as to the best way to handle any amount above the set \$12,000.00 prudent reserve. The accountant stated that a fourth account (we currently have three accounts, our operating expenses account, the escrow account for employee quarterly payroll taxes and our prudent reserve account) would be unnecessary. First, we have nothing in the By-Laws that states what our operating account should hold. Secondly, we have no motion regarding what amount should be held in operating expenses. Finally, if we needed for whatever reason to use the funds in the fourth account we would have to close the account. Eventually, opening and closing the account as needed would become very confusing and would leave us vulnerable to misappropriation. Therefore, the wisest course of action would be to maintain \$12,000.00 in the prudent reserve account, the monthly amount required

to pay employee taxes in our escrow account and all other monies held in the operating expenses account. After speaking to the accountant, I contacting the Steering Committee members and after explaining the recommendations of the accountant, our prudent reserve now stands at \$12,000.00 and is not to be touched from this point forward. The payroll taxes account had April's taxes transferred into it and all other money is in our operating expense account.

New Business: Terry J. from the Venice Rainbow Group gave the body an update on the progress of the District 5 Ad Hoc Committee that was formed to determine the feasibility of an Area wide answering service manned by AA members. After some heated debate, cooler heads have prevailed and the study is moving along well. Jennifer N. has retained her position as District Liaison to Intergroup. One of the members suggested bringing service information regarding opportunities directly to individual groups. This suggestion and others that are made in an effort to attract more members to Intergroup Service, will be discussed at the IGR meeting June 16, 2016.

Announcements from the floor: None

Adjournment: The meeting adjourned at 7:46 pm followed by the Lord's Prayer.

In love and service, Claire T. (filling in for absent Secretary)