

Intergroup Service Committee of the 5th District Inc.

Steering Committee Meeting

Date: December 15, 2016

Roll Call:

Officers:

Chair: Clark D. [*]

Vice Chair: Lee H. [*]

Treasurer: Normand D. [*]

Secretary: Pat S. [*]

Members At Large:

Joe B. [UnEx]

Bill G. [*]

Russ D. [UnEx]

Jennifer N. [*]

([*] indicates present, [Ex] indicates excused not in attendance, [UnEx] indicates not excused, not in attendance)

The meeting was called to order at 6 pm with a moment of silence followed by the Serenity Prayer.

Secretary's Report: The minutes from the November meeting were read by Jennifer (our District Liaison to Intergroup) who kindly hand-wrote the minutes at the last meeting as the secretary was absent and she had no computer to print the minutes. The November minutes were seconded and unanimously approved.

Treasurer's Report: The Treasurer's Report for the month of November was reviewed. After a seconded motion, the report was approved. Normand announced that a full report and status of the treasury would be reviewed during the IGR meeting. The Treasurer's Report was seconded and unanimously approved.

Chairperson's Report: Clark D. announced that the terms of the following officers were up, so we will need to elect a new chairperson, vice chairperson, at large members, and secretary tonight if possible. He thanked the group for their help during his time as Chair. He reported that the audit is ongoing as Normand D. will explain later.

Office Manager's Report: The Gratitude Dinner was a truly enjoyable evening. The dinner was excellent and the speaker shared how we can all benefit from our Rule 62! Sincere thanks to all who worked so hard in making this event possible. Our Intergroup Training Workshop was attended by 25 individuals hungry to serve our fellowship. Our current volunteers totaled 11 of 15 and 14 others seeking to find how they could help. Of the 14, we have added one new day shift volunteer, one day-shift volunteer slated for January start-up and four new fill-ins. In addition, 6 new 12-step volunteers have been added to the list. Another current volunteer stepped up and had now updated the 12-Step Volunteer Call List. The result, however, shortened our list but at least it is now a reliable resource. Another current volunteer suggested we ask the 12-Steppers to contact the office once a year to validate their commitment and personal information. In any event, our call for help was answered. The huge task for creating bar codes for our inventory was completed, labels created and applied to all items. The scanner so generously donated to us is now functional which makes our volunteers' sales much easier and insures correctness of inventory. Once again, we placed orders for medallions, \$600 to bring the tri-plates up to par as well as \$367.80 for bronze tokens. Hopefully we now can remain on pace with sales. Our sales and withholding tax payments have previously been

filed with paper forms. We have now entered the 21st century and enrolled with the taxing authorities for electronic filing and payment. In the case of Sales Tax Payments, we will now receive a slight allowance by doing this. November's adjustment was \$3.68, but every little bit helps. Your trusted servant, Linda Ball 12-15-16.

District Liaison to Intergroup: Jennifer N. reported that Carl O. is now the Alternate Chair. There will be a GSR orientation at the January meeting. Donna will chair a Tradition Twelve study.

Events Committee: Bill G. reported that the Gratitude Dinner was a success with a profit of \$1308.96. Everyone thanked Bill for his work on the dinner.

Old Business: Normand reported that the bar codes are done, but they have not solved the problem with dumping the information into the bookkeeping system as this information must be broken down by group and the system does not do this. The system may be changed to allow this sometime next year.

New Business: Patrick H. reported that allowing notices about the Alano Club Gala in February may be against our traditions. After discussion and a seconded motion, it was unanimously decided to table this situation until January.

Adjournment: The meeting was adjourned at 6:52 pm.

Respectfully Submitted

Secretary: Pat S.