

Intergroup Service Committee of the 5th District Inc.

Monthly Business Meeting

January 21, 2016

The regular monthly business meeting was called to order at 7:05 pm with a moment of silence followed by the Serenity Prayer.

The Twelve Traditions were read by the 12 of the members in attendance.

New Intergroup Representative (IGR): Kim D. Attitude Adjustment Group

Roll Call of Officers:

Officers:		Members At Large
Chair	Clark D. [*]	Joe B. [*]
Vice Chair	Lee H. [*]	Bill G. [*]
Treasurer	Normand D. [*]	Russ D. [*]
Secretary	Position Open	Mark R. [*]
Office Manager	Claire T. [*]	Jeff C. [UnEx]

([*] indicates present, [Ex] indicates excused not present, [UnEx] indicates not excused not present)

Groups Represented: Progress Group, Serenity By The Sea, Arcadia Brown Bag Group, Peace River Group, Morning Glory Group, Fresh Start Group, North Port Group, I Am Responsible Group, Tuesday Beginners Group, Venice Lunch Bunch, Attitude Adjustment Group, Tuesday 12 & 12 Group, New Hope Group, W.I.N.G.S., As U R Group.

Secretary's Report: The minutes of the previous meeting were reviewed and after a seconded motion, the minutes were approved.

Treasurer's Report: There were a few questions regarding the year-end financial review. Question: How were we able to cut expenses by that much? Answer: Intergroup currently deals directly with A.A. World Services in New York which saves us money. Also, many of the vendors we currently use are not brick and mortar stores. This allows us to pay less for the product, which is why we were able to reduce prices. Also payroll was reduced considerably from the year 2014. Question: How was the amount of the Prudent Reserve set? Answer: The Steering Committee (SC) set the Prudent Reserve based on 4 months average operating expenses. After a seconded motion, the Treasurer's report was approved. (Treasurer's Report is posted on our website under its own heading)

Chairperson's Report: This is my first meeting as Intergroup Chairperson. I would like to welcome all the IGR's. I would like you to encourage other groups to participate in this area of service. In the Steering Committee (SC) just prior to this meeting, the board approved the purchase of a two line cordless phone system. It also approved increasing the Office Managers (OM) hours by 1 hour each day. However, the OM will still only be available between the hours of 9:00 am and 2:00 pm Monday thru Friday. When our budget is proposed each year, there are usually "Wish List" items included. Wish List items are those things that we would like to acquire to improve the office. This years' wish list item is new flooring. We have a member that volunteered to install it for us free of charge. The flooring itself will cost approximately \$1,000.00. It is our hope that we will be able to make that purchase in 2016.

Office Manager's Report: A large order was placed with AA World Services (AAWS) as well as a bronze token order and a Grapevine special order for a member. All items have arrived and are out on the shelves.

The end of year thank you letters have been sent to the groups. It was quite an undertaking, and I thank the volunteers that helped me seal the envelopes!

All of the receipts and invoices for 2015 have been sorted and categorized. Our end of year inventory was completed on December 17, 2015.

The W-2, W-3 information has been electronically filed with the IRS.

The Sam's Club membership has been renewed for 2016.

The corporate report for 2016 was filed on Monday, January 18, 2016, with Sunbiz, which is the state's official site for corporate filing.

The annual fire inspection was completed on Wednesday, January 20, 2016, by the North Port Fire Department. The only violation was the "exit" light at the front door, it is not lit. The landlord was called and informed that there would be 30 days to comply.

On January 9, 2016 Normand and I manned the Intergroup table at the Quarterly in Sarasota. We would like to thank Linda B. (an office volunteer), Russell from the Principles Over Personalities Group and Lee H. (Alternate Chair of Intergroup) for their help at the quarterly. It was a great day and Intergroup sold \$396.41 of AA Conference Approved literature. Also, Normand created a price sheet for us to have available at the table. We have some copies left that you are welcome to bring to your group.

Thanks to the generosity of our membership, \$75.00 was donated to Intergroup from the New Year's Alkathon. Our thanks to all the groups and individuals that participated. Also, our appreciation as always to the Events Committee.

There are flyers available for the Pizza, Pins and Pop bowling event, and the Old Timers Dinner for you to bring to your groups. We also have tickets for the Old Timers Dinner available the tickets are \$15.00 each.

We will be holding the 12 Step Call List Workshop on Saturday, March 26, 2016 at 1:00 pm right here in the Intergroup office. As you may remember, we are in the process of updating our current volunteer list and also trying to increase the number of volunteers as well. Unfortunately, very few people have expressed an interest in participating in 12 Step call work. It is our belief that more people might be encouraged to volunteer if they understood exactly what was expected of them. Hopefully, this workshop will give them all the information that they need.

The only issue that arose over the holidays, was the fact that some groups that normally meet on Thursday (Christmas Eve and New Year's Eve) and Friday (Christmas Day and New Year's Day), chose not to meet on those days. In future, Intergroup would encourage groups that will not be holding their regular meeting on a holiday to let us know. We have a great many out of town visitors that call for meeting information. On Christmas Day, one caller went to three different locations before she found a meeting that wasn't cancelled for Christmas. If your group will not hold its' regular meeting on a holiday, please inform the Intergroup office, we don't ever want to send anyone running needlessly all over the district looking for a meeting.

I have completed the report on the A.A. General Service Inventory. Since the inventory took place over the course of 3 years, there was a great deal of information to go through. The report highlights the issues General Service addressed. We will gladly make a copy for any interested member. However, due to the fact that the full report is 32 pages long, I ask that you call before you come in to get a copy, to give me time to print it.

Finally, I would like to thank Normand for filling in for me over my vacation. He did a great job and he will be filling in for me again over the summer when I go to spend a little time with my new grandchild.

The calls for the month of December were: AA – 141, Detox – 0, 12 Step – 2, Office – 53 and Other – 8.

In love and service,

Claire T., Office Manager

Day Phone Coordinator's Report: We would like to welcome Tami S. She will be volunteering for the last two Tuesdays of the month from 12:00 pm until 3:00 pm. All other shifts are covered.

Night/Weekend Phone Coordinator's Report: We welcome Warren T. to the Night/Weekend schedule.

Intergroup Liaison to District: No report. This is an appointed position and is currently open.

Events Committee Report: The Events Committee met on Thursday, January 7th at 7:00 pm in the Intergroup office. There were 8 members in attendance.

The Pizza, Pins and Pop bowling event is scheduled for Saturday, February 20, 2016 at Treasure Lanes in Port Charlotte. It's \$12.00 per person and includes, shoe rental, pizza, soda and bowling. We just ask you to call the Intergroup office by February 12th, with the number of people in your party so we can make sure to reserve additional lanes if needed.

Johnny P. met with us to finalize the menu for the Old Timers Dinner. Flyers and tickets are available. Tickets are \$15.00 per person. We will be serving BBQ Ribs, potato salad, baked beans, corn bread and a green salad. We will have baked veggie ziti for our vegetarian members. We will need help setting up in the morning and cleaning up at the end of the dinner. We will also need dishwashers for the event.

Also discussed was the Founders Day Dinner in June. Help will also be needed for that as well.

The Events Committee meets the first Thursday of every month at 7:00 pm in the Intergroup office.

In love and service, Bill G.

Old Business: There was a suggestion to hold an IGR training session similar to the new GSR training session at District 5 General Service. At this time, there was no interest in having a training session.

New Business: The Webmaster asked how many of those in attendance have visited the website in the last 30 days. The Intergroup website meeting tab now provides a map to each meeting listed on the site. The body was also reminded that the Lifeline is available on our website in addition to all meeting minutes, Treasurer's report, Office Manager's report and upcoming events. The IGR's were asked to poll the members of their group on how many regularly view the Lifeline on line. The SC will look into the cost and procedure for printing a few (5) copies of the Lifeline per group in this district. The printing would be done in house to cut costs.

Lee H. led the Responsibility Declaration.

The meeting was adjourned at 8:02 pm followed by the Lord's Prayer.

In love and service,

Claire T. (acting secretary)