

Intergroup Service Committee of the 5th District Inc.

Steering Committee Meeting

Date: 2/18/2016

Roll Call:

Officers:

Members At

Large

Chair	Clark D. [*]	Joe B. [*]
Vice Chair	Lee H. [Ex]	Bill G. [*]
Treasurer	Normand D. [*]	Russ D. [*]
Secretary	Position Open	Mark R. [*]
Office Manager	Claire T. [*]	Jeff C. [*]

([*] indicates present, [Ex] indicates excused not in attendance, [UnEx] indicates not excused not in attendance)

The meeting was called to order at 6:00 pm with a moment of silence followed by the Serenity Prayer.

Secretary's Report: The minutes of the previous meeting were reviewed and after a seconded motion, the minutes were approved.

Treasurer's Report: The Treasurer's report was reviewed and after a seconded motion, the report was approved.

Office Manager's Report: Restocking was done throughout the month. The first was an order from AA World Services (AAWS) in New York. In addition to two cases of books, over \$200.00 in pamphlets were ordered. Part of the pamphlet order was a special order for a member and to restock Newcomer Kits, however, the vast majority was to restock the rack. Since the new pamphlet rack was installed, our sales on these items have skyrocketed. We also placed a special order with Grapevine for a member. Hazelden and bronze tokens have been restocked as well.

We now offer two new items for sale. The first is a leather key ring. The silver key rings sell well, but they only fit the bronze medallions. The leather key rings will fit the tri-plate medallions, which several of our members have requested. We received them last week and have sold three already. The second new item is affirmation medallions. We have quite a few requests for medallions that were not year specific. Our current medallion vendor offers several styles. We have 3 different styles in stock at this time. If they sell well, we will expand the choices.

The exit sign at the front door has been replaced. When we had our annual fire inspection in January, it was the only violation. As always, it only took one phone call to the landlord to resolve the issue.

The new cordless phone system has been well received by the volunteers. Our thanks to the Steering Committee (SC) for their foresight.

A request was made for information from the General Service Office (GSO) in New York. There has been much questioning and debate over what is and isn't an "AA Event". The response was excerpted from the April-May Box 459 in 2001 and restated in 2005. It gives a definitive answer from the GSO on what they consider an "AA Event". Copies are available for you to take back to your groups. That being said, the front bulletin board will continue to be used for all events within District 5, the back bulletin board will be reserved for Round ups, Conferences and Retreats throughout the country. Any flyers that need to be posted to the website must be submitted in PDF form to the webmaster and will only be printed if it is within District 5. That guideline was established with the passing of motion # 652013-1 in June of 2013.

As per a request from the Chairman of the SC, 2 copies of the Lifeline are available to each IGR attending the monthly business meeting. We unfortunately do not have the capability to print them "in house", as our printer cannot accommodate the size paper that we need to use. Therefore, we would need to have them done through our printer. At this time it would be financially irresponsible to do so. We have been getting increasingly healthy from a financial stand point, but, we are not able at this time to add expense. As you may remember, we are still shy of our prudent reserve. Once we are able to meet the goal of \$12,000.00, we will revisit the printing of the Lifeline.

The GSO newsletter has arrived and is posted on the bulletin board. In addition to the regular committee reports, it also addresses the upcoming General Service Conference that will take place in April. If you would like a copy for your group, just let me know.

Just a reminder, the 12 Step Volunteer Workshop is going to be held on Saturday, March 26, 2016 at 1:00 pm right here in the Intergroup office.

I will be out of the office for a week in April. I will be traveling to New Jersey to deal with some family matters. Normand will be filling in while I'm away.

The calls for the month of January were: AA-125, Detox-2, 12 Step-6, Office-67 and Other-14.
In love and service, Claire T., Office Manager

Old Business: None

New Business: Motion was presented to the Steering Committee (SC) and reads as follows: That the Steering Committee authorize the expense to copy the tapes to CD, to a maximum of \$300.00. This motion passed. A second motion was presented to the SC and reads as follows: CD's available as a lending library with a \$5.00 deposit, maximum 2 CD's. This motion passed. The Webmaster stated that since 1/1/2016, the Lifeline has been downloaded 45 times. At this time we will continue to make copies of the Lifeline available to each Intergroup Representative (IGR) that attends the meeting. Gary McD. Stood for the open Secretary position. After giving his qualifications, the SC

voted unanimously to approve him as Intergroup Secretary. He will need to be approved by the IGR's at the monthly business meeting immediately following this meeting.

Adjournment: The meeting adjourned at 6:41 pm.

In love and service, Claire T. acting secretary