

Intergroup Service Committee of the 5th District Inc.

Steering Committee Meeting

Date: 3/17/2016

Roll Call:

Officers:

Large

Members At

Chair	Clark D. [*]	Joe B. [*]
Vice Chair	Lee H. [*]	Bill G. [UnEx]
Treasurer	Normand D. [*]	Russ D. [*]
Secretary	Gary McD. [*]	Mark R. [UnEx]
Office Manager	Claire T. [*]	Jeff C. [UnEx]

([*] indicates present, [Ex] indicates excused not in attendance, [UnEx] indicates not excused not in attendance)

The meeting was called to order at 6:05 pm with a moment of silence followed by the Serenity Prayer.

Secretary's Report: The minutes of the previous meeting were reviewed and after a seconded motion, the minutes were approved.

Treasurer's Report: The Treasurer's report was reviewed and after a seconded motion, the report was approved.

Office Manager's Report: The Pizza, Pins and Pop bowling event was a huge success. Everyone that attended seemed to thoroughly enjoy themselves. After expenses, total proceeds to Intergroup were \$215.00. Our thanks as always to the Events Committee for their hard work.

We have our forms for the CD lending library ready for use. Thank you to Normand for his work on the form as well as the time he's been taking to transfer the tapes. As you may remember, we are offering CD's for members to borrow. The only thing we are asking is a \$5.00 deposit, which will be returned when the CD is returned. We have a list of available CDs, which will change as more tapes are transferred onto CDs. Also, we were gifted many tapes from the family of Henry Z. Normand will review them once our original set of tapes is completed. After review, the cost to transfer to CD format will be presented to the Steering Committee. In addition to the tapes, much AA literature was donated as well. It was requested that our office donate the material as we saw fit. Treatment, Corrections and District 5 General Service were all given material in Henry's memory. Also, the

literature basket that is given away at the Old Timers Dinner contains books donated by Henry's family as well.

We created a flyer for the lending library. A copy was made to put at each place setting at the Old Timers Dinner. We also have a copy of the flyers and speakers for each of the IGR's to take back to their groups.

A member of our fellowship has donated a small boom box with a CD player to Intergroup. We will now be able to offer the members the opportunity to listen to the CD's right here in the office. This will increase the use of the office for fellowship, which has long been one of our goals.

We had a minor issue with our call forwarding system. On the weekends, we remotely access the system to roll the calls to the Saturday and Sunday volunteers. However, the weekend of 2/20-2/21 we were denied access. Thank you to Normand and Russ for going to the office to turn the phones over. Three hours and 4 calls to Comcast and the issue was resolved.

We have replenished our inventory for the month. We reordered leather key rings, we sold the original 5 that we ordered in one week! The tri-plates that are empty are on order. Our office continues to get compliments on the availability of inventory. Just a reminder, our bookstore is 100% self-supporting. Group contributions are **not** used to purchase literature. Instead, group contributions are used to pay all of our regular monthly expenses, rent, utilities, insurance, corporate fees, payroll, etc.

One of our office volunteers had to step down. We thank Wess for his service. The position has already been filled. However, we are losing our volunteer that covers the 3rd and 4th Tuesday from 12-3 and our Wednesday 12-3. Please let your group members know that we are looking for volunteers to fill those positions.

The Old timers Dinner is this Saturday at 5:00 pm at the Englewood United Methodist Church. The 12 Step Volunteer workshop is Saturday, March 26th at 1:00 pm at the Intergroup office. All members are encouraged to attend.

Calls for the month of February were: AA – 117, Detox – 1, 12 Step – 4, Office – 47, and other 6.

In love and service, Claire T., Office Manager

Old Business: None

New Business: The Office Manager (OM) requested the Intergroup table at the Old Timers Dinner only carry Intergroup archive material, meeting lists and newcomer packets. The Steering Committee agreed. Normand said that there is a new section on the website regarding the lending library. He also said that the stats for the last three months showed that the website was visited 219 times for upcoming events, 152 times for meetings, 91 times for the section Is AA for You, 81 times for Intergroup documents and 61 times for the Lifeline.

Adjournment: The meeting was adjourned at 6:19 pm.

Gary McD. Secretary