

Intergroup Service Committee of the 5th District Inc.
Steering Committee Meeting

Date: September 6, 2017

Roll Call:

Officers:

Chair: Bill G. [*]

Vice Chair: Peggy R. [Ex7]

Treasurer: Jane [*]

Secretary: Pat S. [*]

Office Manager: Linda B. [*]

Members At Large:

Barbara C. [*]

Patrick H. [Ex]

Dotty H. [Ex]

Jim S. [*]

Wendell W. (IT Committee) [*]

([*] indicates present, [Ex] indicates excused not in attendance, [UnEx] indicates not excused, not in attendance)

The meeting was called to order by Bill G. at 6:00 pm with a moment of silence followed by the Serenity Prayer.

Chairman's Report: Bill G. noted that elections will be coming up next month so we need to be thinking about who might want to stand for positions on the Steering Committee.

Secretary's Report: The August minutes have been posted on the website. The minutes were approved with one correction (incorrect name).

Treasurer's Report: Jane G. read the treasurer's report which was unanimously approved as presented.

Office Manager's Report: A Square POS instruction sheet has been prepared for use by the volunteers. As a side note the POS system creates the "new customers" which were appearing after their credit cards are used. Only their first names and last initials are used and no card numbers are stored on our iPad.

The Fifth Third/Vantiv Merchant Charge Card Processing account was closed as of 8/23/17. Their \$295 early termination fee posted to our bank account on 8/28/17.

In August's meeting with our Web Chair Mary B she questioned whether the 2011-2014 Lifelines could be deleted from the Website. The OM indicated this would be brought to the Steering Committee for consideration.

On 8-15-17 the City of North Port Business Tax License was renewed. As a non-profit there is no fee.

The inventory orders for the month of August were placed as follows:

AA World Service	\$632.60
AA Grapevine	\$ 54.00
Hazelden	\$208.00
Token Shop	\$230.21
Bright Star (triplite)	\$220.00
Anniversary Cards	\$216.00

Total \$1,560.81

On 9-1-17 our Treasurer's name was added to the checking accounts at 5/3. Our former Treasurer's name will continue to appear on our State of Florida Not for Profit Corporation Corporate Report until January 1, 2018. This means the former Treasurer could in fact legally transact business on behalf of Intergroup. However, if we now delete the former Treasurer and add the new Treasurer a new filing will cost \$61.25. As of January 1, an annual filing is mandatory at a cost of \$61.25.

On 8-25-17 the OM was informed the District's billboard was in place on 17 and Bermont Rd in Punta Gorda. All night/weekend/office volunteers have been informed to ask callers how they received our number so Intergroup can provide feedback to District as requested.

Phone calls: AA: 63 Detox: 1 12 Step: 2 Alanon:6 Office: 32 Other: 87

Your trusted servant, Linda Ball 9-6-17. Linda's report was approved as presented.

EVENTS COMMITTEE: Present at the Events Committee Meeting on September 7, 2017 were Greg, Becki, Jack, and Amanda. They discussed the Golf Tournament which is all set. There will be donuts in the morning. Amanda and Becki will do check-in. Greg will chair the Gratitude Dinner. Catering was discussed and Chef Paul will discuss other options. It will be \$11 a plate. Amanda will be in charge of decorations. Amanda, Becki and Sylvia will handle the 50/50. The Events Committee will not hold a Halloween Dance.

OLD BUSINESS: Discussion took place regarding whether to accept the donation of \$250 from the SIS Conference. Bill G. noted that traditions state that this should not be accepted as SIS is not a group or individual AA member as tradition 7 suggests. One member disagreed stating that District 5, District 4, and District 4 Intergroup had accepted this donation. The Steering Committee decided to let the IGR Committee vote on this at their next meeting.

Bill presented a list of price changes for non-AA items for sale at the office which had been worked on by the Steering Committee last month. After discussion and on a seconded motion these changes were unanimously approved. Discussion took place regarding keeping GSO supplied item prices the same as that recommended in the GSO booklet except for certain pamphlets and guidelines supplied by GSO. On a seconded motion, the Steering Committee voted unanimously to keep the prices of GSO items the same as recommended in the GSO booklet except for certain pamphlets and guidelines which will be given free of charge.

Mary B. had requested old copies of the Lifeline, and it was determined that we will try to obtain hard copies of Lifelines from 2011 to 2014 for the Archives.

NEW BUSINESS: Discussion took place regarding having the Office Manager bonded as it states in the OM job description. It was felt more information was needed before the vote so this was tabled until next Steering Committee Meeting.

Adjournment: The meeting was adjourned at 7:40 pm.