

Intergroup Service Committee of the 5th District Inc.

Monthly Business Meeting

Date: December 21, 2017

The meeting was called to order at 7 pm with a moment of silence followed by the Serenity Prayer. Twelve Traditions of AA and The Responsibility Declaration were read.

Roll Call of Officers and IGRs:

Officers:	Members At Large:
Chair: Bill G. [*]	Dotty H. [Ex]
Vice Chair: Peggy R. [Ex]	Jim S. [*]
Treasurer: Marcia D. [Ex]	Barbara C. [*]
Secretary: Pat S. [*]	Patrick H. [*]
Office Manager: Linda B. [*]	Wendell W. [*], Louis A.: Liaison [*]

([*] indicates present, [Ex] indicates excused not present, [UnEx] indicates not excused not in attendance).

Groups Represented: Early Bird, Fresh Start, W.I.N.G.S., SOS, New Beginnings, I Am Responsible, Solutions at Noon, Living Sober, Eye Opener, Lemon Bay Beginners, Lunch Bunch, Englewood Tuesday Beginners, Northport Group, Bare With Us.

Bill G. introduced Paul W. from the Venice Lunch Bunch Group as a new IGR.

Chairman's Report: Bill G. reported God As We Understand Him and Monkey Off Your Back groups at the Alano Club held a hot dog, baked goods and Chinese Auction sale on December 10, 2017 for the benefit of Intergroup which netted \$900.00. Bill also reported that our accountant and website chair, Mary B., has resigned. After discussion Bill appointed Louis A. as the new website chair. Since Louis is our current liaison with the District, we will need someone to stand for this position, but Louis will continue in this position until we have a volunteer. We will also need to appoint someone as our new accountant and this position could be filled by someone outside the program. Bill noted that it is time for the Steering Committee to perform an evaluation of our office manager and this is tabled until the new year.

Secretary's Report: Pat S. presented the minutes from the November IGR meeting and the December 6th Steering Committee meeting. Bill J., the IGR from Solutions at Noon, requested that the information regarding the installation of a password on the website be described in more detail. After discussion and on a seconded motion, the November minutes will be corrected to accommodate this request. The minutes were unanimously approved as submitted except for the one correction as noted.

Treasurer's Report: The accounting reports gleaned from QuickBooks were presented. Bill G. presented a budget which was increased 3% across the board except for constant charges. After discussion and on a seconded motion, the reports were approved as submitted.

Office Manager's Report: In November, the former treasurer returned two tubs containing approximately 700 tapes which were never converted to disk format for our rental program. For the record, there is a very low rental demand for these disks. In addition, the selection list on our website does not always reflect the correct disk number of the speaker identified on the list. It was also brought to our attention the quality of the disks was sometimes poor or event incomplete.

On November 2, our new Treasurer, Marcia D., was added as a signer on the 5/3 bank accounts. Upon the filing of our 2018 Florida Division of Corporations Annual Report, the previous treasurer's name will be removed and her name now added.

The renewal of our insurance policy required a written request from Intergroup per an email from an agent at Key Insurance Agency filling in for our assigned agent. This was provided by the OM on 11-21-17 and all Steering Committee members were copied. In addition, it was necessary to pay the entire renewal amount of

\$819.63 on 11-27-17 with the understanding that funds would be returned to us once the Crime Coverage Protection was removed from our policy.

The books donated by the widow of an AA member last month were delivered to the Corrections Committee as she requested. The Corrections Chair expressed the Committee's deep appreciation for this gift which they will use in their endeavors to carry the message.

After notification of a member's possible breach of anonymity via our Lifeline records on the website, the OM contacted the web Chair and requested that they be immediately deleted from the website. Steps were also taken to redact and republish three 2017 minutes from the website since last names were inadvertently used.

November inventory orders totaled \$2,471.76. Please remember in October our inventory order totaled \$99.35.

Again, the Price List project was not touched by the OM due to more pressing daily work events, primarily website matters. Another clean-up project has come to the OM's attention, that being our QuickBooks Customer (Group) List which contains over 160 Groups, some renamed, some closed, etc. This will be added to the OM's list which includes Emergency Procedures, Office Procedures, etc.

All bills and tax payments were paid on time. The 5/3 bank statements were reconciled.

October Phone calls: AA: 59 **Billboard: 1**, Detox: 7, 12 Steps: 7, Alanon: 3, Office: 30, Other: 431. All Daytime Office Volunteer shifts filled, All Night/Weekend Phone Volunteer slots filled.

Your trusted servant, Linda Ball 12-21-17. The Office Manager's report was approved unanimously.

Events Committee: Present: Greg, Becki G., Bill G., Marcia D., and Pat S. The meeting was held on 12/7/17. The tickets for the 1/20/18 Gratitude Dinner at \$18 each are being printed. Marcia D. will order the cake from Sam's Club. The speaker will be Rob from Sarasota. There will be a 50/50 and a basket raffle. Amanda will be in charge of decorations, and Bernie will do the flyers. We need to get a Big Book for signing. The Old Timers' Dinner will be on April 21, 2018. The Founders Day event is tentatively planned as a picnic on June 9, 2018 to be held in North Port at the Greenwood Street Park. We will have hamburgers, hot dogs, and salads from Sam's. We need to get a permit. On March 4, 2018, Marcia D. will chair a women's bowling event at the AMF Lanes in Venice. The cost is \$17 per person including shoes, so we will charge \$20 per person.

Old Business: Wendell W. reported that the plans for the Intergroup book sale at the Area Quarterly meeting in Sarasota on January 5th and 6th are in place. We still need help on Saturday, the 6th from 4:00 to 8:30 pm at the sales table. Wendell will be available on Friday in the early afternoon and for the rest of the meeting time until Saturday evening to help volunteers with the use of the Square, etc. Linda will set up a cash tray for our volunteers. Wendell has a lock-up room available but will remove the Square from the premises when not in use.

Patrick H. explained that he installed the password on the website because an AA member's anonymity was broken when a Lifeline report from a few years ago listed her unusual first name for her anniversary. When she recently tried to find a meeting on the website meeting list, this report of her anniversary came up. This presented a severe problem for her because her ex-husband has threatened her safety, and her whereabouts could be discerned from this on-line report. After discussion and on a seconded motion, the group voted to have this password protection removed from the website.

Adjournment: The meeting was adjourned at 7:57 pm followed by the Lord's Prayer.